



**NEWHALL SCHOOL DISTRICT  
 Regular Meeting of the Governing Board  
 September 15, 2020  
 6:00 P.M. Closed Executive Session  
 7:00 P.M. Regular Public Session**

**MINUTES**

**CALL TO ORDER**

The Regular meeting of the Governing Board was called to order at 6:01 P.M. by Board President Solomon. All Cabinet and Board members attended the meeting via Zoom teleconference to maximize public safety.

**ROLL CALL AND ESTABLISHMENT OF QUORUM**

Board Members present: Rose, Smith, Solomon, Talley and Walters

Cabinet Members present: Jamison, Montemayor, Morse, Pelzel and Staszewski

**CLOSED SESSION**

There were no public comments on Closed Session items.

Adjourned to Closed Session at 6:02 P.M.

Pursuant to Government Code section 54957: Public Employee – possible employment/discipline/dismissal/release of an employee

Pursuant to Government Code section 54957.6: Labor Negotiations – Negotiator for the District: Dr. Michelle Morse, Assistant Superintendent of Human Resources

**PUBLIC SESSION**

Board members returned to Public Session at 7:03 P.M. Board member Walters was immediately present for Public Session due to technical difficulties.

The Board President announced that no action was taken in Closed Session.

Board member Talley led the Pledge of Allegiance

**PLEDGE**

Approved Agenda  
 M/S/C – (Talley/Smith)

**AGENDA**

Vote: 4-0  
 Roll call vote:  
 Rose – Aye  
 Smith – Aye  
 Solomon – Aye  
 Talley – Aye

Approved the Minutes of the Regular Meeting of August 25, 2020

**MINUTES**

M/S/C – (Talley/Smith)

Vote: 4-0

Roll call vote:

Rose – Aye

Smith – Aye

Solomon – Aye

Talley – Aye

Approved the Minutes of the Regular Meeting of September 4, 2020

M/S/C – (Rose/Talley)

Vote: 4-0

Roll call vote:

Rose – Aye

Smith – Aye

Solomon – Aye

Talley – Aye

**ANNOUNCEMENTS AND COMMENTS**

**ANNOUNCEMENTS**

- Assistant Superintendent of Human Resources Amanda Montemayor officially welcomed newly appointed Assistant Principal Merli Soni to the District’s leadership team;
- The SCV Trustees Association meeting was held on Monday, September 14<sup>th</sup> where area districts had an opportunity to share new information.

Board member Walters joined the meeting at 7:15 P.M.

**PUBLIC INTEREST**

**PUBLIC INTEREST**

Parent Square representative Bill Frenzel shared with the Board several features the communication tool offers for staff and parents. Parent Square functions though the District’s student database Aeries. The software comes highly recommended by other area districts.

**CORRESPONDENCE**

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Letter from the Los Angeles County Registrar-Recorder’s/County Clerk Office regarding the filing period for the November 3, 2020 Presidential General Election.

Letter from the Los Angeles County Registrar-Recorder’s/County Clerk Office regarding the appointment of Isaiah Talley as Governing Board member for Trustee Area 4 and Suzan Solomon as Governing Board member for Trustee Area 5 of the Newhall School District. Both thanked the public for the opportunity to continue to serve the District and its students.

**PUBLIC COMMENTS**

None.

**PUBLIC COMMENTS**

**CONSENT CALENDAR**

**CONSENT  
CALENDAR**

**Business Services**

Approved purchase orders through #21-00392; B warrants 20120790 - 20125816; all payroll warrants issued through September 14, 2020; 213.75 overtime hours for September 2020

**B WARRANTS**

Approved Gift Report #20/21-4

**GIFT REPORT**

Approved Salvage Report

**SALVAGE REPORT**

Approved Contract with Los Angeles County Office of Education to Reimburse Administrative Costs Related to Medi-Cal Administrative Activities (2020-2023)

**LACOE ADMIN-  
RELATED MEDI-CAL  
COSTS CONTRACT**

**Human Resources**

Approved Personnel Report #20/21-5

**PERSONNEL  
REPORT**

**Student Support Services**

Approved amendment to 2020-2021 Personal Services Contract with Therapy Travelers

**THERAPY  
TRAVELERS  
AMENDMENT**

Approved Amended to the 2020-2021 Special Education Services Agreement with EdLogical Group Corp.

**EDLOGICAL GROUP  
AMENDMENT**

**Curriculum/Instructional Services**

Approved 2020-21 Contract with Center for Educational Leadership (CEL) Consultant Anneke Markholt

**CEL CONSULTANT  
CONTRACT**

Approved items on the Consent Calendar

M/S/C – (Walters/Smith)

Vote: 5-0

Roll call vote:

Rose – Aye

Smith – Aye

Solomon – Aye

Talley – Aye

Walters – Aye

*Information concerning the Consent Items listed above has been forwarded to each Board Member prior to this meeting for their study. Unless a Board Member has a question concerning a particular item and asks it to be withdrawn from the Consent Calendar, the items are approved at one time by the Governing Board. The action by the Board in approving Consent Items is detailed in individual backup documents.*

**STAFF  
REPORTS**

**Business Services**

Approved Fiscal Year 2019-2020 Unaudited Actuals Report  
M/S/C – (Walters/Talley)

Vote: 5-0

Roll call vote:

Rose – Aye

Smith – Aye

Solomon – Aye

Talley – Aye

Walters – Aye

**2019-2020  
UNAUDITED  
ACTUALS**

Approved Resolution 20/21-8: Establishing District Appropriation Limits for FY  
2020-2021

M/S/C – (Walters/Rose)

Vote: 5-0

Roll call vote:

Rose – Aye

Smith – Aye

Solomon – Aye

Talley – Aye

Walters – Aye

**RESOLUTION  
#20/21-08: DISTRICT  
APPROPRIATION  
LIMITS**

NTA Co-President Hillary Hall addressed the Board on whether the District will ask staff to utilize the breakout room feature for digital learning. The District will further explore this feature as an additional tool for teaching staff to incorporate with digital learning.

**G SUITE  
ENTERPRISE  
LICENSE**

Approved License Purchase for G Suite Enterprise for Education

M/S/C – (Walters/Talley)

Vote: 5-0

Roll call vote:

Rose – Aye

Smith – Aye

Solomon – Aye

Talley – Aye

Walters – Aye

**Curriculum/Instructional Services**

Board President Solomon opened a public hearing regarding the 2020-2021 Learning Continuity and Attendance Plan at 8:27 P.M.

**LEARNING  
CONTINUITY &  
ATTENDANCE PLAN  
HEARING**

Board President Solomon closed the public hearing regarding the 2020-2021 Learning Continuity and Attendance Plan at 8:30 P.M.

Assistant Superintendent Dee Jamison reviewed the District's 2020-2021 Learning Continuity and Attendance Plan –

**LEARNING  
CONTINUITY &  
ATTENDANCE PLAN**

Board member Rose requested the plan reflect modification to the statement in the plan referencing the order the District may bring various student groups back to face-to-face instruction based on discussions and direction from the Board.

**Human Resources**

Approved and waived second and third readings of BP/AR 4119.29: Political Activities of Employee  
M/S/C – (Rose/Talley)

**BP/AR 4119.29:  
POLITICAL  
ACTIVITIES OF  
EMPLOYEE**

Vote: 5-0

Roll call vote:

Rose – Aye

Smith – Aye

Solomon – Aye

Talley – Aye

Walters – Aye

Approved and waived second and third readings of AR 4032: Reasonable Accommodation

**AR 4032:  
REASONABLE  
ACCOMODATION**

M/S/C – (Walters/Rose)

Vote: 5-0

Roll call vote:

Rose – Aye

Smith – Aye

Solomon – Aye

Talley – Aye

Walters – Aye

Approved Stipend for Lead School Psychologist

**LEAD  
PSYCHOLOGIST  
STIPEND**

M/S/C – (Smith/Walters)

Vote: 5-0

Roll call vote:

Rose – Aye

Smith – Aye

Solomon – Aye

Talley – Aye

Walters – Aye

Wiley Canyon Media Tech Specialist Chelsea Gutowski thanked NESP and the District for their collaboration with the MOU.

**NESP COVID-19 MOU**

Board members acknowledged the hard work accomplished behind the scenes and the challenges staff face to ensure all NSD schools’ function during these unusual times.

Approved the Memorandum of Understanding (MOU) Between Newhall School District and Newhall Educational Support Professionals (NESP) Regarding COVID-19 School Closure

M/S/C – (Smith/Walters)

Vote: 5-0

Roll call vote:

Rose – Aye

Smith – Aye

Solomon – Aye

Talley – Aye

Walters – Aye

**Administrative Services**

Superintendent Pelzel updated the Board on the District’s plan to move forward with face-to-face small group assessments for SDC and EL students. The District has now moved its launch date to September 28, 2020 due to delays with PPE shipments. Communication was provided to families and staff members, and the Student Support Services Department will move forward with surveying its families.

**COVID-19  
DISCUSSION/  
UPDATE**

RSP Teacher Megan McMillan addressed the Board on providing childcare options for SDC staff members.

LA County Public Health Director Dr. Ferrer does not see the ability for districts to seek waivers for general face-to-face instruction based on the new tiered framework in place for the County until late October/early November at this time.

In an effort to ensure all stakeholders are accurately informed on the state’s current COVID-19 regulations, Board members requested the District provide an update to families. Superintendent Pelzel will include the topic at the next Superintendent Chat.

In lieu of hosting the annual State of the District, Board members agreed the District host an NSD Education Update on Wednesday, October 21, 2020 from 7:00 – 8:00 P.M. Discussion topics to include:

**NSD EDUCATION  
UPDATE**

- 1. Cybersecurity
- 2. Distance Learning Parent survey results
- 3. Current guidelines and discussion on reopening plans

Approved revision of Board minutes for the May 26, 2020 meeting to reflect corrected presentation materials for Item 16.1.2: Business Services Report Updates  
M/S/C – (Walters/Smith)  
Vote: 5-0  
Roll call vote:  
Rose – Aye  
Smith – Aye  
Solomon – Aye  
Talley – Aye  
Walters – Aye

**MAY 26, 2020  
REVISED BOARD  
MINUTES**

**AGENDA ITEMS FOR UPCOMING MEETINGS OF THE GOVERNING BOARD**

None.

**SECOND CLOSED SESSION**

The Board resumed Closed Session at 9:44 P.M. to complete previously stated Closed Session items.

**SECOND PUBLIC SESSION**

Board members returned to Public Session at 11:36 P.M.

Board President announced that no action was taken in Closed Session.

**ADJOURNMENT**

**ADJOURNMENT**

Board President adjourned the meeting at 11:37 P.M.

The next Regular Meeting is scheduled for September 29, 2020. Closed Session will begin at 6:00 P.M. and Public Session will begin at 7:00 P.M. The meeting will be held at the Newhall School District Office, 25375 Orchard Village Road, Suite #200, Valencia, California.



Secretary to the Board



Clerk of the Board

NOTE: Individuals who require special accommodations (such as American sign language interpreter, accessible seating, documentation in accessible formats, etc.) should contact the District Office at (661) 291-4163 at least two business days prior to the meeting date.

Individuals who wish to inspect agenda materials that have been distributed to the Board less than 72 hours before a meeting can do so by contracting the Superintendent's Office at the Newhall School District

Administrative Office located at 25375 Orchard Village Road, Suite 200, Valencia, California or by calling (661) 291-4163.